Board of Trustees Special Meeting

NMTI Facility, Lower Base

July 30, 2021 @ 1:00 p.m.

Meeting Minutes

1. Call to Order

Meeting called to order at 1:07 p.m.; quorum established.

Attendees:

Trustee Ana Mendiola Trustee Carmelita Faisao Trustee Richard Kautz

Trustee Catherine Attao Chairman Mario Valentino Interim CEO Jodina Attao

Victorino Cepeda Eduardo Taruc Rodante Yumul

Natalia Sablan Charlene Quitano Rip Stephanson

Eugenio Vargas Dino Romolor Meena Benavente

Trustee Irene Holl – excused absence; off-island.

1. Adoption of Agenda – Motion to adopt agenda by Trustee Kautz; seconded by Trustee Faisao and unanimously adopted. Chairman pointed out that July 15, 2021 along with today’s meeting minutes will be adopted at next Board meeting.
2. Public Comments

No public comments

1. Unfinished Business
	1. Establishing Advisory Committee to the Board –

Chairman reached out to Chairman of NMC Board of Regents, Charles Cepeda – Senate confirmation will be on August 11, 2021. Chairman Valentino will be preparing formal letters of request to send to the Secretary of Department of Labor, Chairman of PSS Board of Education, Chairman of NMC Board of Regents, and Department of Commerce to officially form the Advisory Committee as required by PL 20-92

* 1. Appointing Chairpersons for Standing Committees –
		1. Finance Committee Chairperson: Trustee Faisao;
		2. Programs Committee Chairperson: Trustee Mendiola;
		3. Foundation Committee Chairperson: Trustee C. Attao;
		4. Subcommittee for Policy & By-Laws Review & Amendment: Trustee C. Attao

It was recommended that NMTI staff partake in committee activities according to their subject matter expertise.

* 1. Status of Financial Documentation Requests from Board of Directors (Trades) –

Flash drive was provided to Trustee Faisao, Treasurer and was dropped off to NMTI Accountant on July 29, 2021. Documents on drive were saved on most updated 2021 QuickBooks software, NMTI currently runs QuickBooks 2018 and is not able to access the files; accountant will check with other sources who run 2021 QB to gain access to requested financial documents.

* 1. Update on Draft EDA Request For Proposal (RFP) –

Draft Proposal was prepared by Consultant for EDA Grant for review; was forwarded to all Board members for their review, with no further comments on Draft RFP, it will be forwarded back to Consultant for discussion with EDA Project Officer for finalization to advertise.

1. Chairman’s Report

Meeting with Dr. Bert Johnston of Guam Contractor’s Association – Trades Academy was very informative. He brought with him a wealth of knowledge, insight, and wisdom. He is able to serve as mentor to Interim CEO J. Attao on best practices to run a trades school.

1. Treasurer’s Report –

See **Monthly Treasurer’s Report. July 30.pdf** attachment;

Trustee Kautz requesting to see copy of all staff contracts for Board review at next meeting.

1. New Business
	1. EDA Grant and Governor’s NMTI Property Proposal

Interim CEO J. Attao read verbatim email correspondences from Consultant Stan Good and Mr. Mariano Iglecias on their thoughts with regard to the Governor’s proposal for a property exchange – see **email correspondences** attached;

Chairman Valentino proceeded around the table to ask each Trustee their thoughts and feedback. Trustee Kautz’s response, “as is, where is” – all Trustees unanimously agree to keep the current property as it would be negligent and derelict in duty to jeopardize the 10.3 million already awarded by EDA.

Interim CEO J. Attao will be writing a formal letter by Wednesday, August 4, 2021 to respectfully decline the Governor’s offer to be signed by the Chairman and/or all the Trustees.

* 1. Board Special Fund for Governor’s Proposed NMTI Incentivized Tuition –

This Special Fund is to be established for incentivized tuition specific to Trades students to assist with books, tools, tuition, etc. Trustee Faisao is tasked to gather more information from Governor Torres and recruit committee members to brainstorm processes for potential recipients.

1. Executive Session

Board members did not see a need to go into Executive Session for this Special Meeting.

1. Adjournment –

Before adjourning, Trustee C. Attao made an announcement as a reminder to all Trustees on the Senate Hearing scheduled for August 3, 2021, 9:30 a.m. at Legislature, Senate Chamber.

Meeting adjourned at 1:53 p.m.